



TRINITY CHRISTIAN SCHOOL

TEACHING THE TRUTH

November 27, 2017

Dear Parents:

With the holiday season upon us, we are drawing near to the mid-point of the school year. We've been blessed with a good semester and are expecting students to continue to work diligently. We appreciate the commitment and faithfulness of our faculty and staff.

As you know, Trinity Christian School's revenue comes primarily from tuition payments. Most families understand this responsibility (as clearly noted in the Parent-Student Handbook on page 7, section XVIII) and keep their accounts current...thank you!

All accounts must be up to date by December 1 in order for students to take semester exams or receive report cards at the conclusion of the semester. Remember this includes tuition, sustaining fee, lunchroom charges, library fees/fines, athletic equipment, picture money, and any other financial obligations. (December tuition, considered current as usual if received by the 10th of the month, must also be paid prior to exams.) We certainly never attempt to embarrass or discourage any student, but we do attempt to be consistent with school policies.

Those with accounts to settle must act immediately as no other notice will be sent. ParentsWeb will be inactivated on December 13 for those whose accounts are not settled, and exam grades will not be accessible. Remember the **first \$400 installment of the Annual Sustaining Fee is to be paid in full by December 1.** (Second \$400 installment is due by May 1, 2018.) If you have questions concerning your Sustaining Fee balance, contact Candi Pharis in the Business Office.

Along with this letter, please find detailed information concerning the final week of the first semester, including exam schedule, lunchroom information, dismissal times, and class party information.

We hope your family will experience a wonderful season celebrating the birth of our Savior. Have a safe and blessed Christmas.

Sincerely,

Stan Couey
Headmaster

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